



Board Update: July & August 2018

July

The Board met on July 18th for their regular business meeting. Below are the highlights of the topics covered at the July meeting:

New Board Members and appointment of Officers:

- Teresa Walsh and Elizabeth Williams were sworn in as Elected Board Members
- Samantha Howorko was sworn in as an Independent Board Member
- Votes were conducted to appoint the following Board Officers:
 - President – Calley Herzog
 - Vice President – Teresa Walsh
 - Secretary - Taylor Johnson
 - Treasurer - Elizabeth Williams

Operations Reports:

- **Lynne Allen, Director of Finance and Operations** – provided an update on KPI's and finance, including a presentation from Paul Jason, Specialized Public Finance regarding the close of the bond refinance transaction; introduction of the new Human Resources (HR) Manager KC DuPree; presentation of a revision to the budget which was approved by the Board.
- **Rob Cable, Secondary Principal** - reported on the 3-year plan to implement the Depth and Complexity Framework (DCF); staffing updates for the 2018-2019 school year; introduction of new assistant principals: Scott Richardson and Kate Sivarajah; update on Secondary Adroit space and 2018-2019 graduation; results from the SAT/PSAT/AP tests for 9th, 10th and 11th graders; proposed changes to the Secondary Admissions Policy for Board consideration at the August meeting.
- **Missy Hischke, Elementary Principal** - reported on iReady assessment which will replace the current MAPS assessment; staffing updates for the 2018-2019 school year, introduction of new assistant principal: Sara Moeller

OCR & Investigations Update:

- discussion of IEP process changes implemented as required by the most recent OCR resolution agreement
- harassment training for all staff will be provided by Bill Bethke, School Attorney, on August 9th
- student assembly focusing on sexual harassment for all secondary students will be on Friday, August 17th

The Board approved the following documents which are now available on the website at the links provided:

- [Governance Board of Directors \(GBOD\) Handbook "Charter School 101"](#)
- [2018/2019 Board Agreements](#)
- [Community Handbook](#)
- [2018-2019 Board Meeting Calendar](#) – note that moving forward Board Business Meetings will start at 6:00 pm

The Board approved the following documents related to staff and administrators:

- Evaluation and Goal Setting Process for Director of Finance & Operation, Secondary Principal and Elementary Principal



- Employee Contracts for the 2018/2019 School Year for Director of Operations and Finance, Elementary Principal, and Secondary Principal
- Staff Handbook

The Board held executive sessions on the following:

- personnel discussions related to open/unresolved complaints
- personnel discussions related to 2018-2019 evaluation process and contracts for Director of Finance & Operations, Secondary Principal and Elementary Principal

Additional detail on the above items will be available in the formal minutes which will be reviewed and approved at the next Board meeting. Once approved, minutes are posted to the Governance Website [HERE](#).

August

The next Regular Board meeting will be held on August 22 at 6:00pm in the Secondary Commons.

Proposed agenda items include:

- Review / Approval of 2018-2019 goals for Director of Finance & Operations, Secondary Principal and Elementary Principal
- AD12 renewal process update
- Admissions policy revisions
- Committee Liaison and special project assignments
- Strategic Planning & Team Building Retreat
- Board training schedule
- Policy Manual review
- Fundraising Committee update: annual plan
- Election Committee update: SAC election plan

Board members will attend the following upcoming school events:

- August 9: Staff Training & Board / Staff Lunch
- August 13: Elementary Back to School Night
- August 14: Secondary Back to School Night
- Aug 17: Secondary Student Assembly on Sexual Harassment
- August 28: Secondary Curriculum Night & New Family Orientation (includes dissemination of Board Stakeholders Presentation)
- September 13: Elementary Curriculum Night (includes dissemination of Board Stakeholders Presentation)