



November 16, 2017

Hello Stargate Community,

As the school has grown, it has become apparent that the responsibilities to our population need additional support at an executive level. As part of that process, last night the Board made the decision to update the executive leadership organizational structure. Effective immediately, Lynne Allen will be reporting directly to the Board along with Josh Cochran. Ms. Allen's team will continue to report to her. The Board will continue to focus its attention on finances, operations and curriculum and may make further organizational adjustments as needed.

BOARD TRANSPARENCY

The Board updated the [Communications Pathway](#) at the October Board meeting. You can find a copy of it on the governance website or by clicking [HERE](#). We encourage all of our community become more familiar with this policy and, when concerns arise, to follow the steps that it outlines in order to ensure the most effective and timely response.

To get the most up-to-date information as it's available, we welcome you to attend a meeting in person. You can also find information on the governance website to help navigate the public Charter School world by clicking the [Charter School 101 tab](#). The schedule of meetings for the 2017-2018 school year was is posted on the governance website, is posted on the school's Google calendar, and is posted in advance on the official Stargate School Facebook page and the new electronic sign in front of the school. To help make attendance at the Board meetings more convenient, free childcare is being offered on a trial basis (reservations must be made in advance).

NOVEMBER 15, 2017 - BOARD MEETING SUMMARY

The Board met on November 15th for their regular business meeting. The formal minutes from the November meeting will be approved at the December meeting and will be posted to the Governance Website once approved. Approved minutes from previous meetings can be found [HERE](#) or in the [Forms and Files Tab](#) in section 002. Below are the highlights of the topics covered during the meeting:

- Received the operations update from the Executive Director and the Director of Professional Development
- Reviewed and accepted the third party audit results from Swanhorst & Company LLC
 - The clean report will be posted to the school website as required by state statute
- Reviewed and agreed to a recommendation from the Finance Committee and the Stargate Foundation to refinance the Foundation Bond
- Recognized Amy Maxson as the newest member of the Stargate Foundation
- Received an update on construction activities related to the Bond allocation
- Reviewed and approved the Unified Improvement Plan (UIP) as recommended by the School Accountability Committee
- Approved the contractual agreement for display of business sponsorship from the Gala and agreed to a more efficient approval process going forward
- Thanked Amy Cottrell for her service as the Recording Secretary; welcomed Leah Choi as the new Recording Secretary, effective January 2018.
- Discussed goal expectations with Executive Director in executive session
- Updated the executive leadership organizational structure

The next regular Board meeting is scheduled for December 20, 2017 at 6:30 PM at Stargate. If you have a question for the Board, please send an email to governance@stargateschool.org.

Thank you!

Jan Kulmann, President
Stargate School Governance Board