

2015/2016 Committee Calendar – Focused Board Discussion on Assigned Month

June	July	August	September	October	November
OAC/Foundation Website Community Relations	OAC/Foundation	OAC/Foundation Fundraising Elections	OAC/Foundation Finance	OAC/Foundation School Accountability	OAC/Foundation Finance Recruiting <i>Charter Reviews: Community Relations Finance Website</i>
December	January	February	March	April	May
OAC/Foundation School Accountability Community Relations <i>Charter Reviews: Grants Fundraising Legislative</i>	OAC/Foundation Grants <i>Charter Reviews: SAC Recruiting</i>	OAC/Foundation Finance	OAC/Foundation School Accountability	OAC/Foundation Elections <i>Charter Reviews: Elections</i>	OAC/Foundation Finance Fundraising

2015/2016 Committee Goals and Agenda Items for Focused Discussion on Assigned Month

Committee • Chair • Liaison	2015 / 2016 Goals	Month for Focused Board Meeting Discussion
OAC / Foundation <ul style="list-style-type: none"> • Apryl Sweat • Jan Kulmann / Brad Schoenfeld 	<ol style="list-style-type: none"> 1) Monthly board updates from OAC meetings and Foundation meetings 2) Work with Fundraising and Grant committees to identify specific items that can be advertised to the community to solicit donations. 3) Oversight of the new campus construction project to ensure the secondary and primary schools are completed by August of 2016 according to the design at or under budget. 4) Work with our real estate team, school Administration and school Governance, to sell the Cottonwood Lakes school facility. 	Updates at every Board meeting
Finance <ul style="list-style-type: none"> • Matt Herzog • Kristen Kelly 	<ol style="list-style-type: none"> 1) Monthly review of financial statements and financial KPIs. 2) Quarterly review of financial KPIs with Board and Foundation. 3) Annual benchmarking of financial KPIs against: (a) Colorado K-12 charter school metrics compiled by the committee; and (b) U.S. charter school ratings published by Standard & Poor's. 4) Annual review of committee charter and financial policies. 	September <ul style="list-style-type: none"> • 4Q Review • Review 5-year budget projections November <ul style="list-style-type: none"> • 1Q review • Review audit results February <ul style="list-style-type: none"> • 2Q review May <ul style="list-style-type: none"> • 3Q review • Review and Approve Annual Budget

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Fundraising <ul style="list-style-type: none"> • Denise Vitt • Calley Herzog 	<ol style="list-style-type: none"> 1) Propose allocation of 2014-2015 funds. 2) Identify fundraising goal and specific non-operational needs to communicate to the stakeholders. 3) Revise and approve charter 	August <ul style="list-style-type: none"> • Review of goals for the year and use of available funds • Proposed calendar of events May <ul style="list-style-type: none"> • End of year report, planning for next year
Community Relations <ul style="list-style-type: none"> • Taylor Johnson • Kristen Kelly 	<ol style="list-style-type: none"> 1) Community Relations Committee will plan and sponsor events promoting school unity, community education, communication and volunteerism. 2) Revise and approve charter 	June <ul style="list-style-type: none"> • Proposed calendar of events December <ul style="list-style-type: none"> • Mid-year report, planning for next year
Grants <ul style="list-style-type: none"> • Elizabeth Williams • Calley Herzog / Christina McMillon 	<ol style="list-style-type: none"> 1) Apply for at least 3 grants of various types including playground equipment and additional needs for the new campus. 2) Revise and approve charter 	January <ul style="list-style-type: none"> • Update on progress and goals
Website <ul style="list-style-type: none"> • Lisa Griffin • Tina Donahue 	<ol style="list-style-type: none"> 1) Maintain website and school calendar so that the community is always up to date. (Assigned to Website Committee) 2) Maintain Volunteer Job sign up site to facilitate community involvement. (Assigned to Website Committee) 	June <ul style="list-style-type: none"> • Update on progress and open projects

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Elections <ul style="list-style-type: none"> • Rick Robinson • Jan Kulmann 	<ol style="list-style-type: none"> 1) Fall election for SAC members 2) Spring election for Board members 3) Revise and approve charter 	August <ul style="list-style-type: none"> • fall election update April <ul style="list-style-type: none"> • Spring election update
School Accountability <ul style="list-style-type: none"> • Robert Kauffman / Katie Bolger • Brad Schoenfeld 	<ol style="list-style-type: none"> 1) Maintain KPI updates and KPI Dashboard 2) Parent Satisfaction Survey 3) Staff Satisfaction Survey 4) Facilitate Board self-assessment in January and June. 5) Work with student council to develop a climate survey for the students. 6) Revise and approve charter. 7) Prepare Unified Improvement Plan 	October <ul style="list-style-type: none"> • UIP December <ul style="list-style-type: none"> • Parent and Staff Surveys March <ul style="list-style-type: none"> • Survey results and presentation of recommendations to the Board • Prepare for State of the School presentation
Recruiting <ul style="list-style-type: none"> • Sharon Robinson • Jan Kulmann 	<ol style="list-style-type: none"> 1) Develop succession planning for engagement of parents and community members to participate in school governance. 2) Revise and approve charter 	November <ul style="list-style-type: none"> • Update on recruiting efforts and goals