



Website Committee Charter

The Website Committee (the “Committee”) is hereby chartered by Stargate School’s Board of Directors (the “Board”). The committee is a standing committee of the Stargate Charter School Governance Board of Directors (the “Board) as defined in and authorized by Article 5.12 of the Bylaws of Stargate Charter School (the “Bylaws”). Per Section 5.12 of the Bylaws, each standing committee shall have an approved charter and follow the duties and responsibilities set forth therein. The Board may delegate additional responsibilities as needed consistent with the Bylaws.

Membership

The Committee is expected to consist of at-will volunteers from the parent and/or staff population or the community at-large. The Committee Chairperson shall be appointed each year by the Board.

Term

All volunteers ultimately serve at the discretion of the Board. There is no time limit for serving on this committee.

Meetings and Procedures

The Chairperson (or their designee) shall preside at each meeting of the Committee and set the agendas for Committee meetings. The Committee shall have the authority to establish its own rules and procedures for notice and conduct of its meetings so long as they are not inconsistent with any provisions of the School’s bylaws and/or Board policy.

The committee will meet at least monthly. Notices of upcoming meetings will be e-mailed to Committee members and the Board before a meeting.

Responsibilities

- Ensure Stargate websites and technology tools effectively meet the evolving needs of the Stargate community and keep pace with emerging developments in web technology/devices, online standards and user engagement.
- Develop, research, recommend and implement ideas for new, web-based technology for the School, the Board of Directors and its Committees and Community Members
- Create and maintain web-based content to keep parents apprised of all manner of school activities and to help promote the school to potential families.
- Monitor social media, the external environment and competitive position of Stargate to help identify areas where additional information may be required by the Stargate Community and to recommend updates to web content or functionality.

- Provide monthly updates to the Board.
- Work to achieve any goals as directed by the Board.

Confidential Information

The Committee will have access to confidential or non-public information of the School. Committee Members shall comply with the Confidential Information provisions included in the School's By Laws.

Completion/Dissolution

The Committee's charter shall be reviewed annually by the Board.

Submitted for approval by: Loie Bick 2/17/16
Chairperson Date

Approved by:

Jan Kudman 2/17/16
President of the Board of Directors Date